



**Scottish Charity Number SC011737**

**Annual Report and Financial Statement for the year  
ending 28<sup>th</sup> February 2017.**

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## Trustee's Annual Report – Year ending 28<sup>th</sup> February 2017

The Trustees have pleasure in presenting this report together with the Financial Statement and the independent examiner's report for the year ending 28<sup>th</sup> February 2017.

### Reference and Administrative Information

**Charity Name** STRATHCARE (also known as Strathearn Community Care Association)

**Scottish Charity Number** SC011737

**Address**



### Current Trustees

Peter Airey

Ian Brown Bus Convener

Carol Buchan

Ian Buchan Secretary Appointed 28<sup>th</sup> November 2016

Morag Butt

Kathleen Coffey

David Gilzean

Irwin Keith Vice Chair

Iain Maclean Chair

Fred Mason Treasurer

Alistair Stewart

Other Trustees who served during the financial year

Sheena Duckworth Resigned 28<sup>th</sup> November 2016

Anne Robertson Resigned 28<sup>th</sup> November 2016

### Structure, Governance and Management

#### Constitution

Strathcare is an unincorporated Registered Scottish Charity and the purpose and administrative arrangements are set out in the constitution, which was adopted in 1975, and was last amended on 21<sup>st</sup> March 2016. Strathcare was granted charitable status by the Scottish Charity Regulator (OSCR) in 2005. Strathcare has no relationship with any other body.

#### Appointment of Trustees

Trustees are appointed or reappointed by the members at the Annual General Meeting which is held within six weeks of the end of the financial year. The Committee (of Trustees) may at any time appoint any person over the age of fifteen to be a charity Trustee.

**Management**

The Trustees meet regularly with the Bus Convener, Club Leaders, drivers and passenger assistants - all of whom are volunteers.

**Objectives and Activities****Charitable Purposes**

Strathcare is an organisation which works to enhance the quality of life of those in Crieff and district who are elderly, isolated or disabled in any way, through the provision of suitable transport to a range of clubs and activities, thus providing friendship, a sense of community and purpose.

**Activities**

Through active fund raising, support from the local community, mileage contributions through Strathcare clubs, donations from other users and grants Strathcare owns, maintains and operates a specially adapted minibus suitable for wheelchair use. Strathcare recruit and train volunteer drivers and passenger assistants, who are issued with updated guidelines and protocols. Strathcare holds full motor and public liability and Trustees Indemnity insurance. Strathcare also holds and operates within the constraints of a Section 19 Permit.

The weekly clubs are autonomous but Strathcare has an overview of the opportunities and variety on offer through regular contact with the weekly Wednesday Club, Thursday Lunch Club (run by the RVS) the Friday Club as well as the monthly Library run and shopping trip. Strathcare also offers transport to many other local organisations serving adults in a range of age groups with mobility challenges and a number of local Residential Homes. Publicity is by word of mouth, a website, local newspapers and a dedicated brochure.

**Achievement and Performance**

For many of the elderly people in and around Crieff safe door to door transport, friendly volunteers and a change of scenery provide a welcome highlight to their week. Those in nursing or care homes also enjoy outings. Library users unable to use public transport also appreciate the service provided.

Over recent years a steady increase in both the frailty and continuance in individual home settings of our passengers has been observed with later transfers to residential or highly supported care. A continuing effort is made to identify potential passengers who may be described as the isolated and less aware for whom both socialisation and health might benefit from company and stimulation.

Strathcare has provided leaflets aimed primarily at possible users, public displays of photographs and contact material and a website but, more crucially perhaps, Strathcare positively offers information meetings with front line health and care professionals and arranges the provision of leaflet supplies to their offices. Some initial success in finding such passengers has been

experienced and Strathcare expects that the current Integrated Care Initiatives will yield further appropriate passengers.

Our clubs and transport already support a considerable number of passengers with memory or functional limitations and much credit is due to the passenger assistants and drivers who ensure their safety and enjoyment.

Strathcare currently has sixteen voluntary drivers and twenty-four voluntary passenger assistants who give freely of their time and services, all volunteers are offered training as appropriate.

The two main fundraising events of the current year were the Coffee Morning and the Co-op bag packing event. Both proved financially successful and help raise the profile of Strathcare in the local community.

## **Financial Review**

### **General**

Strathcare's income is derived from donations, both from clubs and bus users as a contribution towards running costs, also from outside organisations / individuals as a gesture of goodwill, fundraising, grants and interest. This year Strathcare received donations from Crieff Ladies Bowling Club, Crieff Round Table, The Co-operative Group, Duchlage Court, Gift Aid, John Smith Funeral Collection, Lodge St Michael, Strathearn Burns Club, The TSB and ten individuals. During the year grants have been secured from Transport Scotland Bus Services Operators Grant (BSOG) and Perth & Kinross Council Community Transport Fund.

Total receipts for the year were £ 56,922 (£15,958 last year) and payments totalled £7,084 (£9,319 last year) thus giving a surplus of £49,838 (£6,639 last year).

No stipulation was made that any income be restricted to a particular use, Strathcare therefore maintain one unrestricted set of accounts in accordance with the regulatory guidelines issued by The Scottish Charity Regulator.

Depreciation on the Mercedes bus (Bertie) which was purchased in 2008 at a cost of £54,249 is assumed to be 25% per annum and is therefore now valued at £4,073.

Strathcare are extremely grateful for the provision of premises and parking by Richmond House, the provision of Public Liability Insurance cover provided by Perth and Kinross Community Transport Group and all the volunteer drivers, passenger assistants and Trustees for their time and commitment to the charity's aim.

### **Reserve Policy**

Strathcare has a policy of ensuring that there are always sufficient funds retained in easy access or short term accounts to cover running costs and the virtually immediate replacement of the bus should this prove necessary. In addition to this and as a result of receiving the balance of a trust in an earlier year £50,000 has been placed in a three year bond (February 2018) to maximize

interest. A further £45,000 has been invested in a one year account. This leaves £89,295 in instant/short term access accounts.

## **Future Plans**

The Trustees intend to continue to develop services to the people in the area, recognizing the benefit to those in the community who might otherwise feel lonely and isolated and to draw them back into society. The Trustees also intend to ensure that all drivers and passenger assistants continue to be offered relevant training, and that contact is initiated and maintained with those who can help further our objectives.

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Approved by the Trustees on 10<sup>th</sup> March 2017 and signed on their behalf by

**Iain Maclean**

**Chair**

## **Independent Examiner’s Report for the Year ended 28<sup>th</sup> February 2017**

### **Independent Examiner’s Report for the Trustees of Strathcare.**

I report on the financial statements of the charity for the year ended 28<sup>th</sup> February 2017, which are set out on pages 5 to 8.

### **Respective Responsibilities of Trustees and Examiner**

The charity’s Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act (“The 2005 Act”) and the Charities Accounts (Scotland) Regulations 2006 (as amended) (“The 2006 Regulations”). The charity’s Trustees consider that the audit requirement of Regulation 10 (1) (b) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts as required under section 44 (1) (c) of the 2005 Act and to state whether particular matters have come to my attention.

### **Basis of Independent Examiner’s Statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the accounts.

### **Independent Examiner’s Statement**

In connection with my examination, no matter has come to my attention:-

1. Which gives me reasonable cause to believe that, in any material respect, the requirements:-
  - To keep accounting records in accordance with section 44 (1) (a) of the 2005 Act and regulation 4 of the 2006 Regulations, and
  - To prepare accounts which accord with the accounting records and comply with regulation 9 of the 2006 Regulations have not been met, or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Ralph Scott Maxwell Willens MCIBS (Scot)**

Signed

Date

## Statement of Receipts and Payments

for the period 1st March 2016 to 28th February 2017

Receipts	Notes	Unrestricted Fund	Total this period	Total last Year
<b>Voluntary Receipts</b>				
Donations		46,656	46,656	2,374
Legacies		500	500	1,000
Grants	4	2,279	2,279	4,003
Fund-Raising		1,248	1,248	1,650
Gross Trading		0	0	0
Bank & Building Society Interest		2,182	2,182	2,592
<b>Receipts for Charitable Activities</b>				
Bus Users Contributions		4,057	4,057	4,339
<b>Total Receipts</b>		<b>56,922</b>	<b>56,922</b>	<b>15,958</b>
<b>Payments</b>				
Cost of Fund-Raising		65	65	108
Cost of Charitable Activities	5	6,852	6,852	9,029
Governance Costs	6	167	167	183
Purchase of Assets		0	0	0
<b>Total Payment</b>		<b>7,084</b>	<b>7,084</b>	<b>9,319</b>
<b>Surplus for the year</b>		<b>49,838</b>	<b>49,838</b>	<b>6,639</b>

The notes on page 8 and 9 form an integral part of these accounts.

	Unrestricted Fund	Current Year	Previous Year
<b>Funds Reconciliation</b>			
Cash at Bank and in Hand - 29/02/2016	134,457	134,457	127,818
Surplus/ Deficit for the year	49,838	49,838	6,639
Cash at Bank and in Hand - 28/02/2017	<b>184,295</b>	<b>184,295</b>	<b>134,457</b>

### Statement of Balances - As at 28th February 2017

Cash		34	108
RBS Current Account		0	8,035
TSB Current Account		10,952	0
Scottish Building Society (Inst access)		25,870	24,480
Scottish Building Society Fixed Term (FEB 2018)		50,000	50,000
Skipton Building Society (45 Days Notice Account)		52,440	51,835
United Trust Bank Fixed Term (Nov 2017)		45,000	0
<b>Total</b>		<b>184,295</b>	<b>134,457</b>

### Other Assets (Unrestricted Fund)

Mercedes Sprinter Bus (Bertie, Purchased 2008 - £54,249)		4,073	5,431
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All funds are unrestricted. £70,000 is designated as Strathcare's Bus Replacement Fund.

The notes on pages 8 and 9 form an integral part of these accounts.

Approved by the Trustees of Stathcare at a meeting on 10th March 2017 and signed on their behalf by

Iain Maclean  
Chair

Fred Mason  
Treasurer

## Notes to the Accounts - for the Year Ended 28th February 2017

### 1 Basis of Accounting

These accounts have been prepared on the Receipts and Payment basis in accordance with the Charities & Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations (as amended).

### 2 Nature and Purpose of Funds

Unrestricted Funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund.

### 3 Related Party Transactions

Strathcare purchases Trustee indemnity insurance for all its trustees. No other remuneration was paid to any trustee or to any connected persons during the year. A total of £116.65 was paid in expenses to 2 trustees during the year (of which £116.65 was donated back to Strathcare).

	Current Year	Previous Year
<b>4 Grants Received</b>		
PKAVS	0	1,500
Perth & Kinross Community Transport Fund	600	1,200
Perth & Kinross Carers Support	0	0
Scottish Government BSOG	1,679	1,303
	<b>2,279</b>	<b>4,003</b>
<b>5 Cost of Charitable Activities</b>		
Fuel	1,869	2,327
Repairs, Maintenance & MOT	1,925	1,908
CTA	36	0
Vehicle & Trustee Insurance	1,842	2,550
Birthday Tea	397	137
Summer Outing	204	216
Presentations & Social	131	232
Training	226	1,376
Consumables	61	45
Publicity & Stationary	161	237
	<b>6,852</b>	<b>9,029</b>

## Notes to the Accounts - for the Year Ended 28th February 2017

### 6 Governance Cost

	Current Year	Previous Year
Trustees Meeting	120	120
Annual General Meeting	0	15
Independent Examiner	47	48
	<b>167</b>	<b>183</b>