



## **COVID-19 Risk Assessment for Strathcare**

### **Template from the Community Transport Association**

This risk assessment has been prepared by Strathcare to consider the specific hazards and risks relating to COVID-19 and our operations. The Covid Procedure for Using Bertie to Transport Passengers for Strathcare Clubs and Groups, Strathcare's overall risk assessment document, and our Blue Book which is held on the bus.

This risk assessment is in addition to the general guidance and requirements regarding safe social distancing that will apply where ever practical to do so. A copy of the Scottish Government's guidance on this can be seen on <https://www.gov.scot/coronavirus-covid-19/>. Strathcare's Covid Risk Assessment can be seen on <https://www.strathcare.org.uk/documents>. This risk assessment will be reviewed every three months as well as following any changes to the UK Government/Scottish Government guidance.

Covid-19 Risk Assessment Strathcare

<b>Activity</b>	<b>What are the hazards?</b>	<b>Who might be harmed and how?</b>	<b>How to control the risk?</b>	<b>What else can we do to reduce risk?</b>	<b>Who carries out action?</b>	<b>Action by when?</b>	<b>Date completed</b>
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<p><b>Passenger transport</b></p>	<p><b>All travellers on bus liable to catch Covid19</b>                  due to</p> <ul style="list-style-type: none"> <li>- inability to maintain 2m distancing between passengers</li> <li>- Contact transmission of the virus from touching contaminated surfaces</li> <li>- Presence of asymptomatic Covid sufferers</li> </ul>	<p><b>Driver Passenger Assistant (PA) Passenger</b></p> <ul style="list-style-type: none"> <li>- people from multiple households travelling in confined space</li> <li>- Catching virus from contaminated surfaces</li> <li>- Catching infection from asymptomatic people</li> </ul>	<p>Introduce <b>Protocol and Procedure</b> for using bus to transport passengers covering:</p> <ul style="list-style-type: none"> <li>- conditions under which passengers can be transported according to current government regulations and guidelines.</li> <li>- Arrangements with destinations to ensure compliance with their regulations</li> <li>- Checking all travellers' temperatures before journey and asking relevant health questions.</li> <li>- Limiting numbers of passengers and removing seats to ensure safe distancing.</li> <li>- Providing PPE and ensuring everyone wears masks and uses hand sanitiser</li> <li>- Keeping surfaces clean at all times</li> <li>- Ensuring flow of fresh air throughout bus</li> </ul>	<ul style="list-style-type: none"> <li>- Monitor government regulations and guidelines and adjust where necessary</li> <li>- Require all drivers, PA's and passengers to have had two doses of a vaccine at least 3 weeks prior to travel.</li> <li>- Develop a mini-bus seating plan</li> </ul> <p>Protocol to be kept on bus for reference</p>	<p><b>Chair, Vice-Chair, Treasurer, Secretary</b></p>	<p><b>June 2021</b></p>	
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<p><b>Passenger transport</b></p>	<p><b>All travellers liable to catch Covid19</b> due to</p> <ul style="list-style-type: none"> <li>- inability to maintain 2m distancing between passengers</li> <li>- Contact transmission of the virus from touching contaminated surfaces</li> <li>- Carrying asymptomatic Covid sufferers</li> </ul>	<p><b>Driver, Passenger Assistants (PA) Passengers</b></p> <ul style="list-style-type: none"> <li>- people from different households travelling in confined space</li> <li>- Catching virus from contaminated surfaces</li> <li>- Catching infection from asymptomatic people</li> </ul>	<p><b>Training</b> - Protocol to be sent to all volunteers</p> <p><b>Training for drivers</b></p> <ul style="list-style-type: none"> <li>- Refresher training for drivers who have not driven bus for over a year</li> <li>- Training in the Protocol and Procedures</li> </ul> <p><b>Training for PAs</b></p> <ul style="list-style-type: none"> <li>- Training in the Protocol and Procedures</li> </ul> <p><b>Database of Drivers, PAs and passengers</b></p> <ul style="list-style-type: none"> <li>- to be kept in line with GDPR containing information about Covid vaccines</li> <li>- <b>Letters</b> signed by passengers confirming their acceptance of Strathcare Protocol for travelling on bus to be kept.</li> </ul>	<p>All Volunteers must complete training before travelling on the bus, and must have had 2 vaccines at least 3 weeks before training.</p> <p>Review training as necessary if/when government guidelines or circumstances change</p> <p>Training date will be included in centrally held database</p>	<p><b>Secretary</b></p> <p><b>Bus Convener</b></p> <p><b>Chair</b></p> <p><b>Chair/Bus Convener</b></p> <p><b>Secretary</b></p>	<p><b>June 2021</b></p>	<p><b>[DATE]</b></p>
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## **COVID-19 Risk Assessment [Your Organisation's Name Here]**

**Risk Assessment Completed by** Name ..... on Date.....

Signature .....

**Review of Risk Assessment due by** Date .....